

TOWN OF LANESBOROUGH SELECTMEN'S MEETING

Submitted by Diane Stevens, Town Secretary

March 9, 2015

Present: Mr. John Goerlach, Chairman
Mr. Robert Ericson
Mr. Henry Sayers
Mr. Paul Sieloff, Town Administrator

Warrants: Warrants Signed

The meeting was opened by John Goerlach at 6:00 p.m.

Public Comment

None.

Permit(s), Contract(s), Use of Town Property and Appointment(s)

Child Care of the Berkshires Play and Learn Group Use of Community Room

Child Care of the Berkshires submitted an Application for Permit to Use Town Owned Property for the use of the Town's community room for their weekly Play and Learn Group on Fridays from 10 a.m. to 11 a.m. Mr. Sieloff stated that they were contacted to make sure proper insurance documents, etc. were obtained and that their current session will run until the end of June. Mr. Sieloff stated that he would like to switch the group to Wednesdays, if possible, while the building is open so that the heat would not need to be turned on and asked the Board their thoughts. Mr. Ericson would like to switch to a day the building is open or work with the Elementary School to see if they can have their session there. Mr. Sieloff asked the Town Secretary to contact the applicant to see if this can be accomplished.[#1]

Reminder: Mt. Greylock Budget presentation at Elementary School on 3/16/15 @ 6 p.m.

Mr. Sieloff stated that this was on the Agenda to inform the Board of the March 16th meeting date.

Proposed Pontoosuc Roads Grant from Berkshire Regional Planning Commission

Melissa Provencher came before the Board on behalf of the Berkshire Regional Planning Commission relative to a 604(b) Water Quality Management Planning Program Grant with the Massachusetts Department of Environmental Protection. Ms. Provencher stated that another grant may also be a possibility with respect to the Pontoosuc Lake Roads and Rights of Way project and a water management program. She stated that the due date is April 3rd and that the Request for Resources (RFR) has been posted. Ms. Provencher stated that the Planning Commission would like to know if the Board is interested but one of the grants would need to be applied for in the Town's name as they could not apply for both. Ms. Provencher presented information to the Board for their review and gave the Board a brief synopsis of what will be required to submit the grants. Mr. Goerlach asked if this was a federal grant and Ms. Provencher stated it was. Ms. Provencher stated that with the tight deadline the Planning Commission would not be able to help prepare the second application and without a study being done the second grant may not be able to be completed. The Board agreed to move forward with the Water Quality grant application and wait until next year after the study has been completed to apply for the Pontoosuc Roads grant. The matter is being placed on next Agenda for the Board's decision.[#2]

Kinder Morgan Presentation on March 24th or 31st (tentative)

Mr. Sieloff stated that he has still not been able to coordinate with Kinder Morgan relative to a date for a meeting and that he will contact the representative again and place it on next agenda.

Sidewalk Snow Removal Bylaw

A proposed Bylaw was reviewed by the Board for their input and approval. Mr. Goerlach stated that he would like to see if the Town could purchase equipment to plow the sidewalks. Mr. Ericson stated that he would like more time to make revisions especially with the hard weather this winter. Mr. Goerlach stated that the approximate cost for this type of snow removal equipment would be \$50,000 to \$60,000 and it could be used for other projects other than snow removal. Mr. Sieloff stated that this could be put on a warrant for vote at the Town Meeting. Mr. Goerlach stated that the State is not responsible for maintaining the sidewalks on Route 7. Mr.

Goerlach stated the Town should contact the DPW Director to get estimates for equipment. Mr. Sieloff stated that the matter will be placed on the next Agenda. Mr. Sayers stated that he would like the language in the Bylaw to reflect that appeals for fines imposed could be brought before the Board. [#3]

Amendment to Police Department Rules and Regulations (Rule 12.8)

The Board would like this matter placed on the next agenda so they can review the Rules and Regulations in more detail. [#4]

Inter-Municipal Agreement between Town & Fire & Water District

Mr. Sieloff presented the Board with a draft of the Inter-municipal Agreement between the Town and the Fire and Water District which he received from Town Counsel. Mr. Sieloff stated that he will need to talk to Town Counsel to make some revisions and asked the Board for their input. Mr. Goerlach asked what back up plan the Town has to make sure work is done in a timely manner by the Fire and Water District. Mr. Sieloff stated that additional Highway Department staff could be used to keep the project moving. Mr. Goerlach stated that he is being cautious due to work on Sunrise Street. Mr. Sieloff stated that he is optimistic that work will be completed on schedule. Mr. Sayers stated that he would like someone to keep track of time for the Fire and Water District. Mr. Sieloff stated that he will talk to the DPW Director. The matter will be placed on the next Agenda for finalization of the Agreement. [#5]

Approval of closing date of April 6th for Petitioned Articles for Town Meeting Warrant

Mr. Sieloff stated that he would like to set a closing date for the petitioned articles. Mr. Goerlach stated that he didn't think that the Town could set a closing date. Mr. Sieloff stated he would check with Town Counsel but would like the Board to vote if it was possible. Motion 15-26. Motion made by Henry Sayers to approve a closing date of April 6th for Petitioned Articles for the Town Meeting Warrant, seconded by Robert Ericson. Unanimously voted.

Budget Update & Proposed Schedule

Mr. Sieloff stated that he has been working with the Town Accountant to finalize the budget and will submit a proposal to the Board at the next meeting. Mr. Ericson stated that he would like a copy before the next meeting. Mr. Sieloff stated that he will try to get it to them by the end of the week.

FY16 Capital Improvement Plan

Mr. Sieloff stated that the Capital Improvement Plan is close to being completed and will probably be able to go out this week.

Cartographic Associates, Inc. (CAI) 2016 Tax Map Maintenance Contract

Mr. Sieloff presented the Board with the 2016 Tax Map Maintenance Contract with CAI for their approval and signature. Motion 15-27. Motion made by Robert Ericson to approve the 2016 Tax Map Maintenance Contract, seconded by Henry Sayers. Unanimously voted. [#6]

Ryan Landscaping – Snow Removal Bylaw

Mr. Goerlach stated that the Skyline Country Club gave Ryan Landscaping permission to dump snow on property located on Route 7. Mr. Goerlach stated that the Skyline Country Club did not have the right to approve this as they are not the owners of the property and that Joe Ryan needs to be contacted relative to the Town's Bylaw which states that the disposal of substances collected outside of the Town is prohibited without a Disposal Permit from the Board. The matter is being placed on the next Agenda for review of the Town's Bylaw.

Other business which could not have been reasonably foreseen within 48 hours of the meeting.

None.

Selectmen's Items

Mr. Ericson presented the Energy Committee's recommendations for cost savings measures at Lanesborough Elementary School. Mr. Ericson stated that the School Committee endorsed the list. Mr. Sieloff asked how

much of this work would need money to come out of the Green Community Grant. Mr. Ericson stated that the Town would likely not need to spend money to implement some of the cost saving measures suggested. Mr. Goerlach stated that the Town needs to take care of problem areas throughout the Town in the spring. Mr. Sieloff stated that there will be a seasonal employee with the Highway Department to help with the additional projects that need to be completed. Mr. Goerlach is worried that seasonal employees will become permanent employees. Mr. Sieloff stated that a seasonal employee is only being proposed due to the number of projects which need to be completed during the construction season.[#7]

Town Administrator Report

Nothing other than previously stated.

Approve Minutes

Motion made by Henry Sayers to approve the Minutes of February 12, 2015, seconded by Robert Ericson. Unanimously voted.

Adjournment

Motion to adjourn meeting made by Henry Sayers, seconded by Robert Ericson. Unanimously voted. Meeting adjourned at 7:35 p.m.

Footnotes:

[#1] Child Care of the Berkshires Application for Permit to Use Town Owned Property

[#2] Berkshire Regional Planning Commission 604(b) Grant Program Information

[#3] Proposed Sidewalk Snow Removal Bylaw

[#4] Proposed Police Department Rules and Regulations Modifications

[#5] Proposed Inter-Municipal Agreement between Town & Fire & Water District

[#6] Cartographic Associates, Inc. (CAI) 2016 Tax Map Maintenance Contract

[#7] Energy Committee Recommendations for Cost Savings for Lanesborough Elementary School